



MELTON SOUTH COMMUNITY CENTRE INC.

Term 2 2024 - PROGRAM OF CLASSES

OFFICE HOURS: MONDAY to FRIDAY 9:30AM – 4:30PM



41 Exford Road (PO Box 2010) MELTON SOUTH 3338

Phone: 9747 8576

Email: msscctr@bigpond.net.au

Website: meltonsouth.org.au

ABN: 97 587 962 424 | INC NO: A0010526NNJ

**Make 2024 your year of learning! Low-cost and local, all our courses are held here at the Centre.
We aim to create a welcoming and positive experience for all.**

COMPUTERS – BYO USB

ABSOLUTE BEGINNERS

An opportunity for adults of all ages with little or no computer skills. Start from the beginning and get confidence whilst learning the essential operations of a computer. Increase your independence and make your life easier by being connected. You will be working on a laptop using Windows 11 as well as Microsoft Office 2022. Manual is included.

Tuesday 7 May – 25 June
9:30am – 12 noon OR
Wednesday 8 May – 26 June
6:00 – 8:30pm

**\$30.00 or
\$20.00 Con
8 Sessions

INTERMEDIATE COMPUTERS

Are you ready to elevate your computer skills beyond the basics in a friendly and accessible environment? Covers settings, control panel, file management, data backup, cloud storage, cyber safety, moving data around, and how to do basic maintenance. You will be working on a laptop using Windows 11 as well as Microsoft Office 2022. Manual is included.

Thursday
9 May – 27 June
9:30am – 12noon

**\$30.00 or
\$20.00 Con
8 Sessions

MULTIMEDIA – LEVEL 2

Discover more features of mobile devices such as smartphones, iPads and tablets. Includes using the calendar, advanced messaging, blocking people, filters and spam protection, storage, apps, Google Maps, camera and video techniques, phone wallet and mobile payments and online shopping. Manual is included.

Tuesday
7 May – 25 June
12:30 – 3:00pm

**\$30.00 or
\$20.00 Con
8 Sessions

BUILD YOUR OWN WEBSITE – BEGINNERS

Build your very own website in WordPress which can be tailored to your requirements. Learn about the structure of a website, pages, fonts, colours, search engines and social media. Ideal for a community project or small business.

Tuesday
7 May – 25 June
6:30 – 9:00pm

**\$30.00 or
\$20.00 Con
8 Sessions

START A BUSINESS ONLINE

Do you have an idea for a business and do not know where to start, or have an existing business and want to upgrade it to include online integration? Covers ABNs and business names, how to set up a free website (including payment plugins), social media, email lists, advertising online, laws, regulations & basic account-keeping. Manual is included.

Friday
10 May – 28 June
12:30 – 3:00pm

**\$30.00 or
\$20.00 Con
8 Sessions

HOW TO BE A YOUTUBER

Have you ever thought about starting your own YouTube channel? With this introductory course, you will learn everything you need to know to get started. Discover free software options that are available. Covers audio-capturing and editing software, as well as image editing (for video thumbnails) and how to add text, transitions and other effects to make the videos look professional. Learn how to produce, edit and upload your first video. Includes handouts.

Monday
6 May – 24 June
12:30 – 3:15pm
(no class 10 June)

**\$30.00 or
\$20.00 Con
7 Sessions

MICROSOFT OFFICE (2022) – MUST HAVE BASIC COMPUTER SKILLS – BYO USB

WORKPLACE SKILLS USING MICROSOFT OFFICE

Ideal for those seeking employment in an office, gain essential Microsoft Office skills. Covers touch-typing, saving to USB, performing mail merges in Word, creating chart reports in Excel, data entry practice, creating a booklet in Publisher/Canva, a slideshow in PowerPoint and using Outlook for emails and the calendar. Manual is included.

Tuesday
7 May – 25 June
6:30 – 9:00pm

**\$30.00 or
\$20.00 Con
8 Sessions

MICROSOFT OFFICE SUITE – BEGINNERS

For those with a little computer knowledge wanting to learn the basics of Microsoft Office programs. Covers the basics of Word, Excel, PowerPoint and Publisher. Manual is included.

Thursday
9 May – 27 June
12:30 – 3:00pm

**\$30.00 or
\$20.00 Con
8 Sessions

WORD – INTERMEDIATE

Designed for those who are competent in the basics of Word. Learn more features and functions of Word including advanced tables, graphics, mail merge, headers & footers, styles & themes, as well as printing. Manual is included.

Monday 6 May – 24 June
9:15am – 12noon
(no class 10 June)

**\$30.00 or
\$20.00 Con
7 Sessions

EXCEL – INTERMEDIATE

A follow-on course from Excel Beginners, or for those already competent in the basics of Excel. Learn to do more complex formulas and reports to manage and analyse data. Manual is included.

Monday 6 May – 24 June
12:15 – 3:00pm
(no class 10 June)

**\$30.00 or
\$20.00 Con
7 Sessions

ACCOUNTS

MANUAL BOOKKEEPING – BEGINNERS

Learn how to keep a basic set of books. This comprehensive course covers payroll, GST, ledgers, invoices, journals, bank reconciliations, petty cash, trial balance & balance sheet. Ideal pathway to MYOB course. Manual is included.

Tuesday 7 May – 25 June
6:00 – 8:30pm OR
Thursday 9 May – 27 June
9:30am – 12noon

**\$30.00 or
\$20.00 Con
8 Sessions

MYOB BUSINESS – CLOUD-BASED VERSION – BEGINNERS – BYO USB

Discover how to set up and successfully operate a cloud-based accounting system. Process day-to-day transactions accurately and use that data to produce reports. Includes working with a chart of accounts, entering sales and receiving payments, bank reconciliations, petty cash, journals and end-of-financial-year processing. Manual is included. Must have basic bookkeeping and computer experience.

Monday 6 May – 24 June
6:00 – 9:00pm
(no class 10 June) OR
Wednesday 8 May – 26 June
10:00am – 12:30pm

**\$40.00 or
\$30.00 Con
7/8 Sessions

MYOB PAYROLL – CLOUD-BASED VERSION – BEGINNERS – BYO USB

Learn the skills required to manage a payroll using the MYOB software. Includes payroll legislation & requirements, setting up payroll items and employee details, processing payroll, payment of deductions withheld, managing payroll and end-of-year procedures. Manual is included. Must have MYOB knowledge as well as computer experience.

Thursday
9 May – 27 June
12:30 – 3:00pm OR
6:00 – 8:30pm

**\$40.00 or
\$30.00 Con
8 Sessions

**Do you or someone you know have unpaid fines or infringement notices and are unable to pay them?
You may be eligible for a Work Development Permit (WDP), where you can use your attendance in one of our
courses to pay off your fines – currently this is \$57.69 per each hour of attendance. Fines include Myki,
red-light camera, speeding and parking. Eligibility criteria apply. Please call the Centre for more details.**



INDUSTRY PATHWAYS – Pre-accredited (tailored for those seeking employment or a pathway to accredited training)

<p>INTRO TO BEAUTY (RRP \$480.00 IF THE WORKSHOPS ARE DONE SEPARATELY) Are you interested in working in the beauty industry, or want to learn the skills in order to save money and do it yourself? Covers Indian Head Massage, Professional Makeup, Body Waxing, French Manicure & Pedicure, Lash Lift & Tint and Shellac Nails. Some kits are included. This is an ideal pathway to Certificate III Beauty Services or employment.</p>	<p>Saturday 22 June, Sunday 23 June, Saturday 29 June & Sunday 30 June Contact Centre for times</p>	<p>**\$135.00 or \$95.00 Con 4 Sessions</p>
<p>INTRO TO FLORISTRY Learn how to work with a variety of flowers, foliage, accessories and wiring techniques. You will create boxed arrangements, table centres, corsages and posies. Take your beautiful designs home weekly. This is an ideal pathway to Certificate II Floristry or employment opportunities in the florist industry.</p>	<p>Tuesday 7 May – 25 June 6:30 – 9:00pm</p>	<p>**\$135.00 or \$95.00 Con 8 Sessions</p>
<p>INTRO TO PATISSERIE & BAKING SKILLS Learn and practice the skills required to work in the patisserie/baking industry. Discover breadmaking and also learn to make choux pastry, eclairs, tarts, puddings or cupcakes, as well as modern and traditional cakes. Your tutor was trained in France. This is an ideal pathway to Certificate III Hospitality, employment opportunities or to create your own enterprise. Bring a container to take home your baked goods each week.</p>	<p>Saturday 18 May – 29 June 9:30am – 12:30pm (no class 8 June)</p>	<p>**\$90.00 or \$70.00 Con 6 Sessions</p>
<p>INTRO TO SEWING Designed for beginners, learn about your machine, including threading the needle and bobbin. Learn a variety of stitches including plain and zigzag, as well as hand sewing. Make small projects such as a pot stand, cushion cover with piping & zip and an apron. Also learn how to understand and use a commercial pattern. BYO working sewing machine, fabrics & threads. See requirements list. Ideal pathway to Sewing – Intermediate or employment opportunities.</p>	<p>Tuesday 7 May – 25 June 12:30 – 3:00pm OR Thursday 9 May – 20 June 9:15am – 12noon</p>	<p>**\$30.00 or \$20.00 Con 8/7 Sessions</p>
<p>SEWING – INTERMEDIATE For those who have done the Intro to Sewing course or have sewing experience. Build on your skills including putting in zips, pleating, gathering, garment construction, terminology, hemming and lace techniques. Complete at least three projects. BYO working sewing machine, fabrics, patterns & threads. See requirements. Pathway to Sewing – Advanced.</p>	<p>Thursday 9 May – 20 June 12:15 – 3:00pm</p>	<p>**\$30.00 or \$20.00 Con 7 Sessions</p>
<p>SEWING – ADVANCED For those that have completed Intermediate Sewing or have a good understanding of garment construction. Continue practising your skills by using a pattern of your choice to create a project. Learn to alter patterns. BYO working sewing machine, fabrics, patterns and threads. See requirements list. This is an Ideal pathway to employment.</p>	<p>Tuesday 7 May – 25 June 9:30am – 12noon</p>	<p>**\$30.00 or \$20.00 Con 8 Sessions</p>
<p>FIRST AID ACCREDITED TRAINING – MUST HAVE A USI (UNIQUE STUDENT IDENTIFIER) TO ATTEND. NO PRE-WORK REQUIRED.</p>		
<p>PERFORM CPR (HLTAID009) Using a mannequin, demonstrate correct procedures for performing CPR as well as first aid management of altered and loss of consciousness, hygiene and infection control and the use of an AED. Certificate is valid for 1 year.</p>	<p>Saturday 27 April OR 25 May OR 29 June 9:00am – 12noon</p>	<p>\$75.00 or \$70.00 Con 1 Session</p>
<p>PROVIDE FIRST AID (HLTAID011) Includes CPR (HLTAID009). Learn the skills and knowledge to be able to provide a first aid response and support until emergency help arrives. On the day learn the theory and practical and be assessed on both. Valid for 3 years.</p>	<p>Saturday 27 April OR 25 May OR 29 June 9:00am – 4:30pm</p>	<p>\$135.00 or \$130.00 Con 1 Session</p>
<p>PROVIDE FIRST AID IN AN EDUCATION & CARE SETTING (HLTAID012) Includes CPR (HLTAID009). Comprehensive first aid training for childcare and education workers. On the day learn the theory and practical and be assessed on both. Certificate is valid for 3 years.</p>	<p>Saturday 27 April OR 25 May OR 29 June 9:00am – 4:30pm</p>	<p>\$155.00 or \$150.00 Con 1 Session</p>
<p>IN THE KITCHEN – ENCLOSED SHOES MUST BE WORN – BRING AN APRON AND CONTAINER – ADVISE OF DIETARY ISSUES</p>		
<p>INTRO TO PASTRY & BAKING COURSE – SEE INDUSTRY PATHWAYS SECTION</p>		
<p>MAGICAL MINCE COOKING – NEW COURSE A hands-on cooking course where you will explore what to do with 500 grams of mince. The first session, you will explore beef mince to make beef pasties and spicy beef pasta bake. The second week, chicken mince will be used to create chicken sausage rolls and steamed chicken dumplings. The third session, use pork mince to discover Asian pork meatballs and chow mein pork cabbage rolls. The final session, use lamb mince to make lamb meatball tagine and Greek-style lamb rissoles. Bring a container to take your dishes home. Everything is supplied.</p>	<p>Monday 20 May – 17 June 10:00am – 12noon (no class 10 June)</p>	<p>\$65.00 or \$60.00 Con 4 Sessions</p>
<p>VEGAN BAKING – NEW COURSE Discover the techniques and ingredients used for vegan baking. Held over three sessions you will make meringues using aquafaba, tarts using vegan pastry and fillings, and a delicious moist cake. Everything is supplied.</p>	<p>Thursday 23 May – 6 June 9:30am – 12:30pm</p>	<p>\$135.00 or \$130.00 Con 3 Sessions</p>
<p>BREADMAKING FOR BEGINNERS Learn the essential techniques for effective breadmaking. You will make a basic bread loaf, sourdough starter, brioche and flatbread. Discover the function and importance of using different types of grain flour, cheese, fruit and vegetables. Everything you need is supplied.</p>	<p>Saturday 18 May & Sunday 19 May 1:30 – 4:30pm</p>	<p>\$90.00 or \$85.00 Con 2 Sessions</p>
<p>FRENCH VANILLA SLICE Learn the way to make puff pastry and also how to use shop-bought puff pastry. Discover the fantastic ways you can use custard to make decadent French vanilla slices. You should take home approximately 6. Everything is supplied. Bring your lunch as you will have a break.</p>	<p>Sunday 16 June 10:00am – 2:30pm</p>	<p>\$65.00 or \$60.00 Con 1 Session</p>
<p>FRENCH MACARONS Impress your family and friends and discover how to make these popular delicious French sweet treats in various colours and with different fillings. Everything you need is supplied.</p>	<p>Sunday 2 June 10:00am – 1:30pm</p>	<p>\$55.00 or \$50.00 Con 1 Session</p>
<p>CAKE DECORATING – BEGINNERS Learn how to make and assemble a sponge cake, as well as different icing and decorating techniques. Includes practising piping techniques using cupcakes. Take home your finished creation at the end. See requirements.</p>	<p>Thursday 16 May – 6 June 6:00 – 8:30pm</p>	<p>\$145.00 or \$140.00 Con 4 Sessions</p>
<p>CAKE DECORATING – INTERMEDIATE For those that have completed the Beginners course or have basic cake decorating skills. Practising on cupcakes, learn how to take your creations to the next level in this intermediate course. Focusing on techniques, learn more about piping, fondant work and sugar crafts.</p>	<p>Tuesday 14 – 28 May 10:00am – 12:30pm</p>	<p>\$115.00 or \$110.00 Con 3 Sessions</p>
<p>KID'S AFTER SCHOOL ACTIVITIES (AGES 8 – 12)</p>		
<p>LITTLE MASTERCHEFS A hands-on cooking program designed to teach children how to identify and select healthy ingredients to make delicious meals for themselves and their family. Everything is provided, including chef's hats and aprons. Classes are proudly funded by Lendlease/Bendigo Bank. Dietary restrictions must be advised. Places strictly limited.</p>	<p>Monday 29 April – 24 June 4:15 – 6:15pm (no class 10 June)</p>	<p>\$10.00 8 Sessions</p>

MSCC is always on the lookout for new tutors and courses. Please contact the Centre if you are interested.



MUSIC LESSONS – ADULTS & CHILDREN (AGES 8+)

ACOUSTIC GUITAR – BEGINNERS

Bring your own acoustic guitar and see how enjoyable it can be to learn to play. Your tutor has 20+ years live and recording experience, and is an ARIA-nominated signed recording artist.

Tuesday 7 May – 25 June OR
Friday 10 May – 28 June
30-minute lessons from 4:00pm
Call Centre for available times

\$95.00 or
\$90.00 Con
8 Sessions

KEYBOARD – BEGINNERS

Bring your own keyboard and discover how enjoyable it is to learn to play. Your tutor has 20+ years live and recording experience, and is an ARIA-nominated signed recording artist.

Tuesday 7 May – 25 June OR
Friday 10 May – 28 June
30-minute lessons from 4:00pm
Call Centre for available times

\$95.00 or
\$90.00 Con
8 Sessions

HEALTH & WELLBEING

BELLY DANCING - BEGINNERS

Belly dancing is fun and fantastic exercise for all ages. It promotes balance, strength, digestion, co-ordination and confidence. Your lower back, hips & ligaments are put through a full range of gentle, repetitive motions including circles, hip drops, figure eights and shimmies. Wear socks, a long skirt and a shimmering belt/scarf for your hips. BYO drink.

Monday 13 May – 24 June
6:00 – 7:00pm (Beginners)
7:00 – 8:00pm (Intermediate)
(no class 10 June)

\$90.00 or
\$85.00 Con
6 Sessions

GUIDED MEDITATION

A gentle and accessible practice that transforms the mind and encourages concentration, clarity and emotional balance. BYO yoga mat and a drink.

Wednesday
24 April – 26 June
9:50 – 10:20am

\$62.50 or
\$60.50 Con
10 Sessions

YOGA

Designed for adults of all levels to improve health whilst catering for individual needs. Increase flexibility and strength, as well as reduce stress. Everyone is welcome regardless of fitness level or experience. BYO yoga mat, blanket and a drink.

Wednesday
24 April – 26 June
10:30 – 11:30am OR
11:30am – 12:30pm OR
6:00 – 7:00pm

\$125.00 or
\$120.00 Con
10 Sessions

HOBBIES

SMUDGING & PROTECTION WORKSHOP – NEW COURSE

Learn why and how to smudge yourself, others and your home for protection and clearing of negative energies. Each person will receive an information booklet as well as a handmade sampler smudge stick.

Saturday
18 May
10:00am – 12noon

\$60.00 or
\$55.00 Con
1 Session

VEGIE GARDEN STARTER WORKSHOP – NEW COURSE

Are you a beginner gardener? Like to have a thriving and sustainable home veggie patch? Winter is a great time to get ready for spring planning with garden beds or pots. Your tutor is qualified in horticulture and in this workshop you will learn about seeds and seedlings, soil, water, sunlight, food and garden care. Visit the onsite community garden.

Saturday
1 June
9:30am – 12:30pm

\$35.00 or
\$30.00 Con
1 Session

TERRARIUM WORKSHOP

Terrariums are the ultimate in low-maintenance indoor gardening. Enjoy crafting your very own tabletop creation in either an open succulent dish/bowl, or a closed bottle style. Your tutor is qualified in horticulture and all materials are included.

Saturday
25 May
10:00 – 11:30am

\$70.00 or
\$65.00 Con
1 Session

HENNA FOR BEGINNERS

Discover this amazing ancient art form. Using home-made organic henna, you will learn to do swirls, vines, leaves and paisleys and much more. You will first practice on paper and then will do a design on your skin. Everything is provided.

Sunday
2 June
10:00 – 11:00am

\$20.00 or
\$15.00 Con
1 Session

WATERCOLOUR PAINTING – BEGINNERS

In this comprehensive course taught by local artist Cheryl, beginners can learn a new hobby, meet new people and discover why watercolours are such a popular and fun medium to work with. See requirements list. Limited spots!

Wednesday
1 May – 19 June
9:30 – 11:30am

\$25.00 or
\$20.00 Con
8 Sessions

WATERCOLOUR PAINTING – INTERMEDIATE

For more experienced painters who wish to paint and socialise. Bring along your own materials. Limited spots!

Wednesday
1 May – 19 June
12:30 – 2:30pm

\$25.00 or
\$20.00 Con
8 Sessions

SOY CANDLES & MELTS – BEGINNERS

Save money and learn how to make your very own soy wax candles and melts. Make and take home two candles and a pack of melts with a fragrance of your choosing. Bring a box or container. Pick up the following day.

Monday
27 May
10:00am – 12:30pm

\$90.00 or
\$85.00 Con
1 Session

BEAUTY WORKSHOPS

INTRO TO BEAUTY COURSE – SEE INDUSTRY PATHWAYS SECTION

PROFESSIONAL MAKEUP MADE EASY

Covers the three steps to makeup. 1. Preparing and base work. 2. Face-framing, contouring/highlighting. 3. Colouring in eyes and lips. Make your eyes pop with natural, classic and/or smokey eyes. Includes full makeup usage, instructions and Certificate of Participation. Offered in Intro to Beauty Course.

Saturday
15 June
10:00am – 12:30pm

\$40.00 or
\$35.00 Con
1 Session

INDIAN HEAD MASSAGE

Learn this age-old art of massaging to achieve a total state of relaxation and calmness. Discover these simple and effective techniques. Covers scalp, shoulders and neck. Offered in Intro to Beauty course.

Saturday
22 June
10:00am – 12noon

\$20.00 or
\$15.00 Con
1 Session

BODY WAXING

Using traditional roll-on strip and hot wax. Covers underarms, legs, bikini, lips, chin, arms & brows. Also learn before and after care and hygiene. Included is a wax kit, instructions and a Certificate of Participation.

Offered in Intro to Beauty Course.

Sunday
23 June
10:00am – 2:30pm

\$110.00 or
\$105.00 Con
1 Session

FRENCH MANICURE & PEDICURE

Save money by learning how to do your own French mani & pedi the easy and effective way. Includes a kit containing products, as well as a Certificate of Participation. Offered in Intro to Beauty course.

Saturday
29 June
1:00 – 4:00pm

\$60.00 or
\$55.00 Con
1 Session

SHELLAC NAILS

Learn how to prepare the nails with a dry manicure and then coat with shellac application. Covers shaping, removal, nail repairs and homecare advice. Includes a gel lamp, kit, instructions as well as a Certificate of Participation. Offered in Intro to Beauty course.

Sunday
30 June
10:00am – 2:30pm

\$140.00 or
\$135.00 Con
1 Session

FREE COMMUNITY WORKSHOPS

ELDERS RIGHTS – NEIGHBOURHOOD HOUSE WEEK

Presented by Elders Rights Advocacy, discover how to access aged care, your rights in aged care, how advocates work for you as well as information on friendly volunteer visitors. Bookings are required and afternoon tea is provided.

Wednesday
15 May
1:30 – 2:30pm

FREE
1 Session

POWERS OF ATTORNEY – LAW WEEK

Presented by a qualified professional, learn about your rights and responsibilities connected to powers of attorney. Made possible with the support of NHVIC celebrating Law Week. Bookings are required and afternoon tea is provided.

Wednesday
22 May
1:30 – 2:30pm

FREE
1 Session

TIPS FOR A HEALTHIER YOU

Presented by a qualified dietician from Western Health, discover tips and information that will help you to live a healthier lifestyle. Bookings are required and afternoon tea is provided.

Wednesday
19 June
1:30 – 2:30pm

FREE
1 Session



SELF HELP & SOCIAL GROUPS – HELD HERE AT THE MELTON SOUTH COMMUNITY CENTRE

ADRA/MELTON SOUTH COMMUNITY CENTRE FOOD PARCEL SERVICE – \$3 donation appreciated Come between 10:00am and 11:00am am and volunteers will issue a time to return for the collection of your parcels. Must have a Centrelink concession card and be a resident of Melton. Please bring your own bags.	Fridays 10:00am – 2:30pm (excluding public holidays)
FREE – MEN'S FELLA-SHIP GROUP Come along and have a chat, a cuppa and participate in activities and outings. Great if you would like to get out of the house.	Wednesdays 1:30 – 3:00pm Contact: Centre 9747 8576 for details
FREE – MELMARSH PROSTATE CANCER SUPPORT GROUP If you or a loved one is dealing with a prostate cancer diagnosis, you are welcome to come along to this monthly support group. Attendees are welcome to share their experiences, or just sit and listen as the group discusses relevant news, developments, help and resources. Meetings are informal and confidential, and run by dedicated volunteers.	First Thursday of the month 12:30 – 2:30pm Contact: Grenville on 0412 741 865 for details
FREE – MELTON SOUTH KNIT & NATTER (INCLUDES CROCHETING AS WELL) If you would like to learn to knit or crochet, or enjoy doing it, then come along and join in on the fun. BYO materials.	Mondays 10:00am – 12noon Contact: Centre 9747 8576 for details
FREE – MELTON SOUTH COMMUNITY SINGERS If you enjoy singing, then come along and join the fun. Includes some performances at different venues.	Tuesday 2 nd & 4 th of the month 10:30am – 12noon Contact: Sue 0400 082 413 for details
FREE – MELTON SOUTH COMMUNITY CENTRE COMMUNITY GARDEN If you like gardening, we need volunteers to plant and maintain the community garden area at the Centre. Includes planning, planting, harvesting and upkeep. If you are interested, please call the Centre.	Last Thursday of the month 1:30 – 3:00pm Contact: Centre 9747 8576 for details
NEIGHBOURHOOD GROUP A fun group of ladies offering friendship, crafts, games, cards, outings and guest speakers. The cost is \$2 weekly to the leader, which covers afternoon tea and special lunches including Christmas.	Wednesdays 1:00 – 3:00pm Contact: Centre 9747 8576 for details
AL-ANON FAMILY GROUPS Confidential and anonymous meetings for families and friends of alcoholics and problem drinkers, where support and a welcoming environment is offered.	Fridays 7:00 – 8:30pm Helpline: 1300 252 666 Website: al-anon.org.au
FREE – LITTLE LIBRARY Available from our waiting room is a range of books for children, teens and adults. Donations welcome.	
FREE – COMPUTER USE FOR JOB SEARCH One-hour sessions available to search the internet for job-related sites or to create or update resumes.	Contact Centre 9747 8576 for more details Bookings are required.

ROOMS AVAILABLE FOR HIRE

We have excellent training and meeting rooms at the Centre that can be hired at reasonable rates. Call the Centre on 9747 8576 for more details. Please note that we do not hire for private parties or functions.



HOW TO ENROL –BOOKINGS ESSENTIAL

FEES: Call the office for payment options and details. Payment is required no later than one week before the class commences. **ACFE funded courses – course cost includes fees, manuals, class materials and amenities.

REFUNDS: Will be given if the class is cancelled or one week's notice is given to the Centre. Refunds or make-up sessions will not be provided for missed classes.



We respectfully acknowledge the Wurundjeri people of the Kulin nation and pay our respects to their elders, past, present and emerging.

We respect and welcome people of all backgrounds, abilities and cultures and actively support participation and inclusion.

MSCC prioritises the safety of children and will not tolerate child abuse, racism or any other harmful behaviour towards children.

PROGRAM IS SUBJECT TO CHANGE AND CORRECT AS AT TIME OF PRINTING