



MELTON SOUTH COMMUNITY CENTRE INC.

Term 1 2024 - PROGRAM OF CLASSES

OFFICE HOURS: MONDAY to FRIDAY 9:30AM – 4:30PM



41 Exford Road (PO Box 2010) MELTON SOUTH 3338

Phone: 9747 8576

Email: msccentr@bigpond.net.au

Website: meltonsouth.org.au

ABN: 97 587 962 424 | INC NO: A0010526NNJ

Make 2024 your year of learning! Low-cost and local, all our courses are held here at the Centre.

We aim to create a welcoming and positive experience for all.

COMPUTERS – BYO USB

ABSOLUTE BEGINNERS

An opportunity for adults of all ages with little or no computer skills. Start from the beginning and get confidence whilst learning the essential operations of a computer. Increase your independence and make your life easier by being connected. You will be working on a laptop using Windows 11 as well as Microsoft Office 2022. Manual is included.

Wednesday 14 Feb – 27 March
6:00 – 8:45pm OR
Thursday 15 Feb – 28 March
9:30am – 12:15pm

**\$30.00 or
\$20.00 Con
7 Sessions

INTERMEDIATE COMPUTERS – NEW COURSE

Are you ready to elevate your computer skills beyond the basics in a friendly and accessible environment? Covers settings, control panel, file management, data backup, cloud storage, cyber safety, moving data around, and how to do basic maintenance. You will be working on a laptop using Windows 11 as well as Microsoft Office 2022. Manual is included.

Wednesday
14 February – 27 March
9:30am – 12:15pm

**\$30.00 or
\$20.00 Con
7 Sessions

MULTIMEDIA – LEVEL 2 – NEW COURSE

Discover more features of mobile devices such as smartphones, iPads and tablets. Includes using the calendar, advanced messaging, blocking people, filters and spam protection, storage, apps, Google Maps, camera and video techniques, phone wallet and mobile payments and online shopping. Manual is included.

Tuesday
13 February – 26 March
9:30am – 12:15pm

**\$30.00 or
\$20.00 Con
7 Sessions

BUILD YOUR OWN WEBSITE – BEGINNERS

Build your very own website in WordPress which can be tailored to your requirements. Learn about the structure of a website, pages, fonts, colours, search engines and social media. Ideal for a community project or small business.

Tuesday
13 February – 26 March
6:00 – 9:00pm

**\$30.00 or
\$20.00 Con
7 Sessions

HOW TO BE A PODCASTER – BEGINNERS – NEW COURSE

Ever dreamt of having your own podcast? Embark on your podcast journey from concept to airwaves. Discover the tools and techniques to kickstart your podcasting adventure, from brainstorming creative ideas to planning each episode. Unleash the power of your existing technology, and explore advanced equipment that is used. Manual is included.

Tuesday
13 February – 26 March
6:00 – 9:00pm

**\$30.00 or
\$20.00 Con
7 Sessions

HOW TO BE A YOUTUBER

Have you ever thought about starting your own YouTube channel? With this introductory course, you will learn everything you need to know to get started. Discover free software options that are available. Covers audio-capturing and editing software, as well as image editing (for video thumbnails) and how to add text, transitions and other effects to make the videos look professional. Learn how to produce, edit and upload your first video. Includes handouts.

Friday
9 February – 22 March
12:30 – 3:15pm

**\$30.00 or
\$20.00 Con
7 Sessions

MICROSOFT OFFICE (2022) – MUST HAVE BASIC COMPUTER SKILLS – BYO USB

WORKPLACE SKILLS USING MICROSOFT OFFICE

Ideal for those seeking employment in an office, gain essential Microsoft Office skills. Covers touch-typing, saving to a USB, performing mail merges in Word, creating chart reports in Excel, data entry practice, creating a booklet in Publisher, a presentation slideshow in PowerPoint and using Outlook for emails and the calendar. Manual included.

Thursday
15 February – 28 March
12:30 – 3:15pm

**\$30.00 or
\$20.00 Con
7 Sessions

MICROSOFT OFFICE SUITE – BEGINNERS

For those with a little computer knowledge wanting to learn the basics of Microsoft Office programs. Covers the basics of Word, Excel, PowerPoint and Publisher. Manual is included.

Wednesday
14 February – 27 March
12:30 – 3:15pm OR
6:00 – 9:00pm

**\$30.00 or
\$20.00 Con
7 Sessions

WORD – INTERMEDIATE

Designed for those who are competent in the basics of Word. Learn more features and functions of Word including advanced tables, graphics, mail merge, headers & footers, styles & themes, as well as printing. Manual is included.

Wednesday
14 February – 27 March
10:00am – 1:00pm

**\$30.00 or
\$20.00 Con
7 Sessions

EXCEL – BEGINNERS

This comprehensive course is designed to take you from an absolute beginner level to being a confident user of Excel. Learn to create tailored spreadsheets for the home or office. Manual is included.

Tuesday
13 February – 26 March
12:30 – 3:15pm

**\$30.00 or
\$20.00 Con
7 Sessions

EXCEL – INTERMEDIATE

A follow-on course from Excel Beginners, or for those already competent in the basics of Excel. Learn to do more complex formulas and reports to manage and analyse data. Manual is included.

Monday
12 February – 25 March
12:15 – 3:15pm (no class 11/3)

**\$30.00 or
\$20.00 Con
6 Sessions

EXCEL – ADVANCED

For intermediate users of Excel, learn more complex functions to further progress your skills. Includes outlining data, Count, CountA, filtering data, freezing panes, sparklines, Countif, sharing a workbook and more. Manual is included.

Monday
12 February – 25 March
9:30am – 12:30pm (no class 11/3)

**\$30.00 or
\$20.00 Con
6 Sessions

ACCOUNTS

MANUAL BOOKKEEPING – BEGINNERS

Learn how to keep a basic set of books. This comprehensive course covers payroll, GST, ledgers, invoices, journals, bank reconciliations, petty cash, trial balance & balance sheet. Ideal pathway to MYOB course. Manual is included.

Monday 12 February – 25 March
6:00 – 9:00pm (no class 11/3) OR
Tuesday 13 February – 26 March
10:00am – 12:30pm

**\$30.00 or
\$20.00 Con
6/7 Sessions

MYOB PAYROLL – CLOUD-BASED VERSION – BEGINNERS – NEW COURSE – BYO USB

Learn the skills required to manage a payroll using the MYOB software. Includes payroll legislation & requirements, setting up payroll items and employee details, processing payroll, payment of deductions withheld, managing payroll and end-of-year procedures. Manual is included. Must have basic MYOB knowledge as well as computer experience.

Tuesday
13 February – 26 March
6:00 – 9:00pm

**\$40.00 or
\$30.00 Con
7 Sessions

MYOB BUSINESS – CLOUD-BASED VERSION – BEGINNERS – BYO USB

Discover how to set up and successfully operate a cloud-based accounting system. Process day-to-day transactions accurately and use that data to produce reports. Includes working with a chart of accounts, entering sales and receiving payments, bank reconciliations, petty cash, journals and end-of-financial-year processing. Manual is included. Must have basic bookkeeping and computer experience.

Thursday
15 February – 28 March
10:00am – 1:00pm OR
6:00 – 9:00pm

**\$40.00 or
\$30.00 Con
7 Sessions

Do you or someone you know have unpaid fines or infringement notices and are unable to pay them? You may be eligible for a Work Development Permit (WDP), where you can use your attendance in one of our courses to pay off your fines – currently this is \$57.69 per each hour of attendance. Fines include Myki, red-light camera, speeding and parking. Eligibility criteria apply. Please call the Centre for more details.



INDUSTRY PATHWAYS – Pre–accredited (tailored for those seeking employment or a pathway to accredited training)

INTRO TO BEAUTY (RRP \$480.00 IF THE WORKSHOPS ARE DONE SEPARATELY) Are you interested in working in the beauty industry, or want to learn the skills in order to save money and do it yourself? Covers Indian Head Massage, Professional Makeup, Body Waxing, French Manicure & Pedicure, Lash Lift & Tint and Shellac Nails. Some kits are included. This is an ideal pathway to Certificate III Beauty Services or employment.	Saturday 17 Feb – 16 March Contact Centre for times (no class 9 March)	**\$135.00 or \$95.00 Con 4 Sessions
INTRO TO FLORISTRY Learn how to work with a variety of flowers, foliage, accessories and wiring techniques. You will create boxed arrangements, table centres, corsages and posies. Take your beautiful designs home weekly. This is an ideal pathway to Certificate II Floristry or employment opportunities in the florist industry.	Tuesday 6 February – 26 March 6:30 – 9:00pm	**\$135.00 or \$95.00 Con 8 Sessions
INTRO TO PATISserie & BAKING SKILLS Learn and practice the skills required to work in the patisserie/baking industry. Discover breadmaking and also learn to make choux pastry, eclairs, tarts, puddings or cupcakes, as well as modern and traditional cakes. Your tutor was trained in France. This is an ideal pathway to Certificate III Hospitality, employment opportunities or to create your own enterprise. Bring a container to take home your baked goods each week.	Thursday 15 Feb – 21 March OR Saturday 10 Feb – 23 March (no class 9 March) 9:30am – 12:30pm	**\$90.00 or \$70.00 Con 6 Sessions
INTRO TO SEWING Designed for beginners, learn about your machine, including threading the needle and bobbin. Learn a variety of stitches including plain and zigzag, as well as hand sewing. Make small projects such as a pot stand, cushion cover with piping & zip and an apron. Also learn how to understand and use a commercial pattern. BYO working sewing machine, fabrics and threads. See requirements list. Ideal pathway to Sewing – Intermediate or employment opportunities.	Thursday 15 February – 28 March 12:15 – 3:00pm	**\$30.00 or \$20.00 Con 7 Sessions
SEWING – INTERMEDIATE For those who have done the Intro to Sewing course or have sewing experience. Build on your skills including putting in zips, pleating, gathering, garment construction, terminology, hemming and lace techniques. Complete at least three projects. BYO working sewing machine, fabrics, patterns & threads. See requirements. Pathway to Sewing – Advanced.	Tuesday 13 February – 26 March 12:15 – 3:00pm	**\$30.00 or \$20.00 Con 7 Sessions
SEWING – ADVANCED For those who have completed Intermediate Sewing or have a good understanding of garment construction. Continue practising your skills by using a pattern of your choice to create a project. Learn to alter patterns. BYO working sewing machine, fabrics, patterns and threads. See requirements list. This is an Ideal pathway to employment.	Tuesday 13 Feb – 26 March OR Thursday 15 Feb – 28 March 9:15am – 12noon	**\$30.00 or \$20.00 Con 7 Sessions

FIRST AID ACCREDITED TRAINING – MUST HAVE A USI (UNIQUE STUDENT IDENTIFIER) TO ATTEND. NO PRE-WORK REQUIRED.

PERFORM CPR (HLTAID009) Using a mannequin, demonstrate correct procedures for performing CPR as well as first aid management of altered and loss of consciousness, hygiene and infection control and the use of an AED. On the day learn the theory and the practical and be assessed on both. Certificate is valid for 1 year.	Saturday 17 February OR Saturday 23 March 9:00am – 12noon	\$70.00 or \$65.00 Con 1 Session
PROVIDE FIRST AID (HLTAID011) Includes CPR (HLTAID009). Learn the skills and knowledge to be able to provide a first aid response and support until qualified emergency help arrives. On the day learn the theory and the practical and assessed on both. Valid for 3 years.	Saturday 17 February OR Saturday 23 March 9:00am – 4:30pm	\$130.00 or \$125.00 Con 1 Session
PROVIDE FIRST AID IN AN EDUCATION & CARE SETTING (HLTAID012) Includes CPR (HLTAID009). Comprehensive first aid training for childcare and education workers. On the day learn the theory and the practical and be assessed on both. Certificate is valid for 3 years.	Saturday 17 February OR Saturday 23 March 9:00am – 4:30pm	\$150.00 or \$145.00 Con 1 Session

IN THE KITCHEN – ENCLOSED SHOES MUST BE WORN – BRING AN APRON AND CONTAINER – ADVISE OF DIETARY ISSUES

INTRO TO PASTRY & BAKING COURSE – SEE INDUSTRY PATHWAYS SECTION JAPANESE COOKING – NEW COURSE A hands-on cooking course where you will explore Japanese cuisine. Dishes include teriyaki chicken wings, okonomiyaki-style lace potstickers, udon noodle soup, sushi rolls, okonomiyaki pancake, tonkatsu (crumbed fried pork), gomoku yakisoba (five-flavoured noodles) and Japanese-style chicken, mushroom and rice. Bring a container to take your dishes home. Everything is supplied.	Monday 19 February – 18 March 10:00am – 12noon (no class 11 March)	\$65.00 or \$60.00 Con 4 Sessions
ÉCLAIRS AND CREAM PUFFS – NEW COURSE Learn the delicate art of making choux pastry and a variety of fillings from scratch to create decadent eclairs and cream puffs. Everything you need is supplied. Bring your lunch as you will have a break.	Sunday 18 February 10:00am – 2:00pm	\$50.00 or \$45.00 Con 1 Session
SPONGE MAKING & SWISS ROLL Learn how to make, bake and decorate a light, fluffy sponge cake. Separate your cake into layers before filling your layers with Chantilly cream and flavoured syrup and top the finished cake with seasonal fruit, whilst discovering other flavours you can use. You will also make a fluffy Swiss roll with a delicious cream filling. Bring two containers. Everything you need is supplied. Bring your lunch as you will have a break.	Sunday 17 March 10:00am – 2:30pm	\$80.00 or \$75.00 Con 1 Session
PETIT FOUR CAKES Discover how to create a stunning degustation plate, consisting of 3 different traditional bite-sized cakes that typically can be served for high-tea or as a dessert Everything you need is supplied. Bring your lunch as you will have a break.	Sunday 24 March 10:00am – 2:00pm	\$65.00 or \$60.00 Con 1 Session
FRENCH MACARONS Impress your family and friends and discover how to make these popular delicious French sweet treats in various colours and with different fillings. Everything you need is supplied.	Sunday 3 March 10:00am – 1:30pm	\$50.00 or \$45.00 Con 1 Session
CAKE DECORATING – BEGINNERS Learn how to make and assemble a sponge cake, as well as different icing and decorating techniques. Includes practising piping techniques using cupcakes. Take home your finished creation at the end. See requirements.	Tuesday 27 February – 19 March 10:00am – 12:30pm	\$145.00 or \$140.00 Con 4 Sessions
CAKE DECORATING – INTERMEDIATE For those that have completed the Beginners course or have basic cake decorating skills. Practising on cupcakes, learn how to take your creations to the next level in this intermediate course. Focusing on techniques, learn more about piping, fondant work and sugar crafts.	Thursday 7 – 21 March 6:00 – 8:30pm	\$115.00 or \$110.00 Con 3 Sessions

KID'S AFTER SCHOOL ACTIVITIES (AGES 8 – 12)

LITTLE CHEFS Designed to teach children life skills whilst having fun. Includes various meals for lunch and dinner as well as some exciting desserts. Please advise of any dietary restrictions or special requirements. Bring a container.	Monday 19 February – 18 March 4:15 – 6:15pm (no class 11 March)	\$60.00 or \$55.00 Con 4 Sessions
ART FOR KIDS Children will have fun whilst developing their skills in drawing and painting in an engaging and creative environment. Everything is included.	Thursday 15 February – 28 March 4:30 – 6:00pm	\$105.00 or \$100.00 Con 7 Sessions

MSCC is always on the lookout for new tutors and courses. Please contact the Centre if you are interested.



MUSIC LESSONS – ADULTS & CHILDREN (AGES 8+)		
ACOUSTIC GUITAR – BEGINNERS Bring your own acoustic guitar and see how enjoyable it can be to learn to play. Your tutor has 20+ years live and recording experience, and is an ARIA-nominated signed recording artist.	Tuesday 13 Feb – 26 March OR Friday 9 Feb – 22 March 30-minute lessons from 4:00pm Call Centre for available times	\$85.00 or \$80.00 Con 7 Sessions
KEYBOARD – BEGINNERS Bring your own keyboard and discover how enjoyable it is to learn to play. Your tutor has 20+ years live and recording experience, and is an ARIA-nominated signed recording artist.	Tuesday 13 Feb –26 March OR Friday 9 Feb – 22 March 30-minute lessons from 4:00pm Call Centre for available times	\$85.00 or \$80.00 Con 7 Sessions
HEALTH & WELLBEING		
BELLY DANCING - BEGINNERS Belly dancing is fun and fantastic exercise for all ages. It promotes balance, strength, digestion, co-ordination and confidence. Your lower back, hips & ligaments are put through a full range of gentle, repetitive motions including circles, hip drops, figure eights and shimmies. Wear socks, a long skirt and a shimmering belt/scarf for your hips. BYO drink.	Monday 12 Feb – 25 March 6:00 – 7:00pm (Children 7+) 7:00 – 8:00pm (Adults) (no class 11 March)	\$90.00 or \$85.00 Con 6 Sessions
GUIDED MEDITATION A gentle and accessible practice that transforms the mind and encourages concentration, clarity and emotional balance. BYO yoga mat and a drink.	Wednesday 7 February – 27 March 9:50 – 10:20am	\$50.00 or \$47.50 Con 8 Sessions
YOGA Designed for adults of all levels to improve health whilst catering for individual needs. Increase flexibility and strength, as well as reduce stress. Everyone is welcome regardless of fitness level or experience. BYO yoga mat, blanket and a drink.	Wednesday 7 Feb – 27 March 10:30 – 11:30am OR 11:30am – 12:30pm OR 6:00 – 7:00pm OR Monday 5 Feb – 25 March 12:30 – 1:30pm (no class 11 March)	\$100.00 or \$95.00 Con 8 Sessions \$87.50 or \$83.50 Con 7 Sessions
HOBBIES		
TERRARIUM WORKSHOP – NEW COURSE Terrariums are the ultimate low-maintenance indoor gardens. Have fun while creating your own unique tabletop feature. Your trainer is qualified in horticulture and will guide you through the process. All materials are included.	Saturday 24 February 10:00 – 11:30am	\$70.00 or \$65.00 Con 1 Session
HENNA FOR BEGINNERS Discover this amazing ancient art form. Using home-made organic henna, you will learn to do swirls, vines, leaves and paisleys and much more. You will first practice on paper and then will do a design on your skin. Everything is provided.	Sunday 18 February 10:00 – 11:00am	\$20.00 or \$15.00 Con 1 Session
WATERCOLOUR PAINTING – BEGINNERS In this comprehensive course taught by local artist Cheryl, beginners can learn a new hobby, meet new people and discover why watercolours are such a popular and fun medium to work with. See requirements list. Limited spots!	Wednesday 7 February – 27 March 9:30 – 11:30am	\$25.00 or \$20.00 Con 8 Sessions
WATERCOLOUR PAINTING – INTERMEDIATE For more experienced painters who wish to paint and socialise. Bring along your own materials. Limited spots!	Wednesday 7 February – 27 March 12:30 – 2:30pm	\$25.00 or \$20.00 Con 8 Sessions
SOY CANDLES – BEGINNERS Save money and learn how to make your very own soy wax candles. Make and take home two candles with a fragrance of your choosing. Everything is supplied. Bring a box or container to take your lovely candles home in.	Monday 4 March 10:00am – 12:30pm	\$90.00 or \$85.00 Con 1 Session
STORYTELLING AND CREATIVE WRITING Join screenwriter and producer Richard Barcaricchio on a six-week course to learn the secrets behind compelling creative writing. From coming up with great concepts and characters to building a story and theme, you will have a fun and educational experience learning about what makes a story interesting and meaningful while you develop your own with the support of a professional storyteller.	Thursday 15 February – 21 March 6:30 – 8:30pm	\$65.00 or \$60.00 Con 6 Sessions
BEAUTY WORKSHOPS		
INTRO TO BEAUTY COURSE – SEE INDUSTRY PATHWAYS SECTION		
PROFESSIONAL MAKEUP MADE EASY Covers the three steps to makeup. 1. Preparing and base work. 2. Face-framing, contouring/highlighting. 3. Colouring in eyes and lips. Make your eyes pop with natural, classic and/or smokey eyes. Includes full makeup usage, instructions and Certificate of Participation. Offered in Intro to Beauty Course.	Saturday 10 February 10:00am – 12:30pm	\$40.00 or \$35.00 Con 1 Session
INDIAN HEAD MASSAGE Learn this age-old art of massaging to achieve a total state of relaxation and calmness. Discover these simple and effective techniques. Covers scalp, shoulders and neck. Offered in Intro to Beauty course.	Saturday 17 February 10:00am – 12noon	\$20.00 or \$15.00 Con 1 Session
BODY WAXING Using traditional roll-on strip and hot wax. Covers underarms, legs, bikini, lips, chin, arms & brows. Also learn before and after care and hygiene. Included is a wax kit, instructions and a Certificate of Participation. Offered in Intro to Beauty Course.	Saturday 24 February 10:00am – 2:30pm	\$110.00 or \$105.00 Con 1 Session
FRENCH MANICURE & PEDICURE Save money by learning how to do your own French mani & pedi the easy and effective way. Includes a kit containing products, as well as a Certificate of Participation. Offered in Intro to Beauty course.	Saturday 2 March 1:00 – 4:00pm	\$60.00 or \$55.00 Con 1 Session
SHELLAC NAILS Learn how to prepare the nails with a dry manicure and then coat with shellac application. Covers shaping, removal, nail repairs and homecare advice. Includes a gel lamp, kit, instructions as well as a Certificate of Participation. Offered in Intro to Beauty course.	Saturday 16 March 10:00am – 2:30pm	\$140.00 or \$135.00 Con 1 Session
COMMUNITY WORKSHOPS		
PREVENTION OF DIABETES Preventative information on how to avoid diabetes. This workshop will cover healthy eating, tips on physical activity and how to reduce stress in daily life. Bookings are required and afternoon tea is provided	Wednesday TBA 1:30 – 2:30pm	FREE
HEARING AUSTRALIA Information on common hearing issues, maintaining good hearing health and the latest in technological advances. Bookings are required and afternoon tea is provided.	Wednesday TBA 1:30 – 2:30pm	FREE



SELF HELP & SOCIAL GROUPS – HELD HERE AT THE MELTON SOUTH COMMUNITY CENTRE

ADRA/MELTON SOUTH COMMUNITY CENTRE FOOD PARCEL SERVICE – \$3 donation appreciated Come from 10:30am and volunteers will issue a time to return for the collection of your parcels. Must have a Centrelink concession card and be a resident of Melton. Please bring your own bags.		Fridays 10:30am – 2:30pm (excluding public holidays)
FREE – MEN'S FELLA-SHIP GROUP Come along and have a chat, a cuppa and participate in activities and outings. Great if you would like to get out of the house.		Wednesdays 1:00 – 3:00pm Contact: Centre 9747 8576 for details
FREE – MELMARSH PROSTATE CANCER SUPPORT GROUP If you or a loved one is dealing with a prostate cancer diagnosis, you are welcome to come along to this monthly support group. Attendees are welcome to share their experiences, or just sit and listen as the group discusses relevant news, developments, help and resources. Meetings are informal and confidential, and run by dedicated volunteers.		First Thursday of the month 12:30 – 2:30pm Contact: Grenville on 0412 741 865 for details
FREE – MELTON SOUTH KNIT & NATTER (INCLUDES CROCHETING AS WELL) If you would like to learn to knit or crochet, or enjoy doing it, then come along and join in on the fun. BYO materials.		Mondays 10:00am – 12noon Contact: Centre 9747 8576 for details
FREE – MELTON SOUTH COMMUNITY SINGERS If you enjoy singing, then come along and join the fun. Includes some performances at different venues.		Tuesday 12 & 26 March 10:30am – 12noon Contact: Sue 0400 082 413 for details
FREE – MELTON SOUTH COMMUNITY CENTRE COMMUNITY GARDEN If you like gardening, we need volunteers to plant and maintain the community garden area at the Centre. Includes planning, planting, harvesting and upkeep. If you are interested, please call the Centre.		Last Thursday of the month 1:30 – 3:00pm Contact: Centre 9747 8576 for details
NEIGHBOURHOOD GROUP A fun group of ladies offering friendship, crafts, games, cards, outings and guest speakers. The cost is \$2 weekly to the leader, which covers afternoon tea and special lunches including Christmas.		Wednesdays 1:00 – 3:00pm Contact: Centre 9747 8576 for details
AL-ANON FAMILY GROUPS Confidential and anonymous meetings for families and friends of alcoholics and problem drinkers, where support and a welcoming environment is offered.		Fridays 7:00 – 8:30pm Helpline: 1300 252 666 Website: al-anon.org.au
FREE – LITTLE LIBRARY Available from our waiting room is a range of books for children, teens and adults. Donations welcome.		
FREE – COMPUTER USE FOR JOB SEARCH One-hour sessions available to search the internet for job-related sites or to create or update resumes.		Contact Centre 9747 8576 for more details Bookings are required.

ROOMS AVAILABLE FOR HIRE

We have excellent training and meeting rooms at the Centre that can be hired at reasonable rates.
Call the Centre on 9747 8576 for more details. Please note that we do not hire for private parties or functions.



HOW TO ENROL –BOOKINGS ESSENTIAL

- FEES:

Call the office for payment options and details.
Payment is required no later than one week before the class commences.
**ACFE funded courses – course cost includes fees, manuals, class materials and amenities.
- REFUNDS:

Will be given if the class is cancelled or one week’s notice is given to the Centre.
Refunds or make-up sessions will not be provided for missed classes.



We respectfully acknowledge the Wurundjeri people of the Kulin nation and pay our respects to their elders, past, present and emerging. We respect and welcome people of all backgrounds, abilities and cultures and actively support participation and inclusion.

MSCC prioritises the safety of children and will not tolerate child abuse, racism or any other harmful behaviour towards children.

PROGRAM IS SUBJECT TO CHANGE AND CORRECT AS AT TIME OF PRINTING