



MELTON SOUTH COMMUNITY CENTRE INC.

Term 4 2018 - PROGRAM OF CLASSES

OFFICE HOURS: MONDAY to FRIDAY 9:30AM – 4:30PM



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ABN: 97 587 962 424 | INC NO: A0010526NNJ

“We aim to create a welcoming and positive experience for all”

COMPUTERS

ABSOLUTE BEGINNERS

An opportunity for adults of all ages with little or no computer skills. Start from the beginning and get confidence whilst learning the essential operations of a computer. You will be working on a laptop using Windows 10 as well as Microsoft Office 2010. Manual is included.

Monday 22 October – 10 Dec **\$60.00 or
6:30 – 9:00pm OR \$40.00 Con
Wednesday 24 October – 12 Dec 8 Sessions
12:30 – 3:00pm

INTRODUCTION TO WINDOWS 10

Move forward with the times. Learn the differences between Windows 7 and Windows 10. Learn how to navigate around the new-look screen. Find where My Computer and the Picture Library are & learn about the new Start Menu.

Monday \$35.00 or
22 October \$30.00 Con
10:00am – 2:00pm 1 Session

LINKEDIN – NEW COURSE

Discover how LinkedIn can be used for job-seeking or professionals wanting to further their networking capabilities. Learn its benefits & features, profile setup, member and organisation searching as well as instant messaging. Includes job-searching functions, fine-tuning profile to correlate with resume, endorsement of attributes and self-marketing.

Tuesday \$60.00 or
20 & 27 November \$50.00 Con
6:30 – 9:00pm 2 Sessions

BUILD YOUR OWN WEBSITE – BEGINNERS

Build your very own website in WordPress which can be tailored to your requirements. Learn about the structure of a website, pages, fonts, colours, search engines and social media. Ideal for a community project or small business.

Thursday **\$60.00 or
25 October – 13 December \$40.00 Con
12:30 – 3:00pm 8 Sessions

EBAY – BEGINNERS

eBay is the worldwide marketplace for buying and selling. Learn all you need to know about buying and selling those everyday or hard-to-find items. Notes are included. See requirements.

Monday \$55.00 or
22 & 29 October \$50.00 Con
6:30 – 9:00pm 2 Sessions

MICROSOFT OFFICE (2010) – MUST HAVE BASIC COMPUTER SKILLS

MICROSOFT OFFICE SUITE – BEGINNERS

For those with a little computer knowledge wanting to learn the basics of Microsoft Office programs. Covers the basics of Word, Excel, PowerPoint and Publisher. Manual is included.

Wednesday 17 October – 19 Dec **\$60.00 or
12:30 – 3:00pm \$40.00 Con
(no class 31/10 & 7/11) 8 Sessions

POWERPOINT & PUBLISHER – BEGINNERS

In PowerPoint, learn to create catchy slideshows including animation, colour and sound. Ideal for business or home. In Publisher, discover how to create eye-catching flyers, cards and invitations. A Manual is included.

Thursday **\$60.00 or
25 October – 13 December \$40.00 Con
9:30am – 12noon 8 Sessions

WORD – BEGINNERS

This comprehensive course is designed to take you from an absolute beginner level to being a confident user of Word. Covers creating documents, editing, tabs, tables, fonts, formatting, page layouts and printing. A Manual is included.

Wednesday **\$60.00 or
24 October – 12 December \$40.00 Con
9:30am – 12noon 8 Sessions

WORD – INTERMEDIATE

A follow-on course from Word Beginners or for those already competent in Word. Learn more features & functions including advanced tables, graphics, mail merge, headers & footers, styles & themes and printing. Manual is included.

Thursday 18 October – 20 Dec **\$60.00 or
12:30 – 3:00pm \$40.00 Con
(no class 1/11 & 8/11) 8 Sessions

EXCEL – BEGINNERS

This comprehensive course is designed to take you from an absolute beginner level to being a confident user of Excel. Learn to create tailored spreadsheets for the home or office. Manual is included.

Thursday 18 October – 20 Dec **\$60.00 or
9:30am – 12noon OR \$40.00 Con
6:30 – 9:00pm 8 Sessions
(no class 1/11 & 8/11)

EXCEL – INTERMEDIATE

A follow-on course from Excel Beginners or for those already competent in Excel. Learn to do more complex formulas to manage and analyse complex data. Learn to generate tax invoices, time sheets and budgets. Manual is included.

Tuesday 16 October – 18 Dec **\$60.00 or
12:30 – 3:00pm OR \$40.00 Con
6:30 – 9:00pm 8 Sessions
(no class 30/10 & 6/11)

EXCEL – ADVANCED

For Intermediate users of Excel, learn more complex functions to further progress your skills. Includes outlining data, Count, CountA, filtering data, freezing panes, sparklines, Countif, sharing a workbook and more. Manual is included.

Wed 17 October – 19 Dec **\$60.00 or
9:30am – 12noon \$40.00 Con
(no class 31/10 & 7/11) 8 Sessions

DEVICES – BRING YOUR OWN DEVICE

iPAD – BEGINNERS (DAY)

A beginner's look at how to operate an iPad. Learn the layout as well as how to organise your iPad. Discover Siri, the App Store, the Cloud, how to look after your iPad and how to browse the internet. Manual is included.

Monday **\$60.00 or
19 November – 10 December \$40.00 Con
9:30am – 2:30pm 4 Sessions

ANDROID DEVICES (PHONE OR TABLET) – BEGINNERS

Learn how to get the most out of your Android phone or tablet. Discover the hardware and basic interface. Includes touchscreen and gestures, installing and using apps, searching the internet, communication tools and much more.

Thursday **\$60.00 or
18 October – 13 December \$40.00 Con
6:00 – 9:00pm 6 Sessions
(no class 1/11, 8/11 & 15/11)

ACCOUNTS

MANUAL BOOKKEEPING – BEGINNERS

Learn how to keep a basic set of books. This comprehensive course covers Payroll, GST, Ledgers, Invoices, Journals, Bank Reconciliations, Petty Cash, Trial Balance & Balance Sheet. Ideal pathway to MYOB course. Manual is included.

Thursday 25 October – 13 Dec **\$60.00 or
12:30 – 3:00pm OR \$40.00 Con
Wednesday 17 October – 19 Dec 8 Sessions
6:30 – 9:00pm
(no class 31/10 & 7/11)

MYOB V19 (INCLUDING PAYROLL) – BEGINNERS

Learn to create a company data file complete with historical & opening balances, produce and manage purchase orders and invoices, manage accounts payable and receivable as well as produce BAS documentation. Also discover how to prepare the payroll of a small business. Manual is included. Bookkeeping and computer experience are required.

Monday 15 October – 17 Dec **\$75.00
6:00 – 9:00pm \$55.00 Con
(no class 29/10 & 5/11) OR 8 Sessions
Tuesday 16 October – 18 Dec
9:30am – 12:30pm
(no class 30/10 & 6/11)

CUSTOMER SERVICE & SALES

If you are looking for a job in customer service or sales, or wanting to improve your skills, then this course is for you. Gain confidence & learn communication techniques including verbal, written, body language, interpersonal and listening skills. Includes conflict resolution, problem solving, sales strategies and triggers. Ideal pathway to job opportunities.

Wednesday **\$60.00 or
17 October – 12 December \$40.00 Con
6:00 – 9:00pm 6 Sessions
(no class 31/10, 7/11 & 14/11)

ENGLISH CLASSES HELD HERE AT THE MELTON SOUTH COMMUNITY CENTRE

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| Improve your English language skills. This course will help you to improve your listening, speaking, reading and writing in a relaxed and friendly environment. You will also gain a better understanding of grammar and improve your vocabulary and pronunciation. Please call Djerriwarrh on 8746 1000 to register, or for more information including fees. | Monday 8 October – 17 December 9:30am – 12noon | 11 Sessions |
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WONDER WOMEN PROGRAM

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| Ideal for those entering or returning to the workforce. If you are not sure where to start, or have questions around skills, training and job opportunities, then why not join the Wonder Women Program and become a confident job seeker. You will create a professional resume and covering letter, and learn how to give your best at an interview. You will identify your existing skills and develop new skills (including computer and job readiness). Covers information sessions & guest speakers. Limited childcare places available (\$3.00 per day). Run in partnership with Federation University. | Tuesday 23 October – 18 December 10:00am – 2:30pm (no class 6/11) | **\$55.00 or \$30.00 Con 8 Sessions |
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INDUSTRY PATHWAYS – PRE ACCREDITED (tailored for those seeking employment or a pathway to Accredited Training)

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| INTRO TO BEAUTY (RRP \$480.00 IF THE WORKSHOPS ARE DONE SEPARATELY) Covers Indian Head Massage, Professional Makeup Made Easy, Body Waxing, French Manicure & Pedicure, Lash Lift & Tint Plus Brows and Shellac Nails. Some kits included. Ideal pathway to Certificate III Beauty Services or employment. | Tuesday 13 November – 4 December 10:00am start | **\$140.00 or \$100.00 Con 4 Sessions |
| INTRO TO PASTRY & BAKING Learn hands-on the skills required to work in the patisserie industry. Create quality desserts, pastries, cakes and bread. Your tutor trained in France. Ideal pathway to Certificate III Hospitality or employment opportunities. | Wed 31 October – 5 December 12:30 – 3:00pm OR 6:30 – 9:00pm | **\$135.00 or \$95.00 Con 6 Sessions |
| INTRO TO FASHION DESIGN Facilitated by a professional fashion designer, learn the skills to draw and stencil original designs. Take measurements and turn the design into a garment. Ideal pathway to Certificate IV Fashion Design or employment in the fashion Industry. | Wednesday 24 October – 12 December 12:30 – 3:00pm | **\$55.00 or \$30.00 Con 8 Sessions |
| INTRO TO SEWING Learn techniques in order to hand and machine sew. Includes laying and cutting out patterns and then making a small tracksuit. Includes seams, zips & finishes. BYO machine & materials. Ideal pathway to Fashion Design or employment. | Wednesday 24 October – 12 December 9:30am – 12noon | **\$55.00 or \$30.00 Con 8 Sessions |

AUSLAN

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| Auslan is the language of the Australian Deaf Community and is highly visual. Learn to communicate socially and in the workplace. Covers alphabet, numbers, vocabulary and grammar. Includes all notes. Please bring a display folder. | Saturday 20 October – 24 November 12noon – 3:00pm | **\$60.00 or \$40.00 Con 6 Sessions |
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MUSIC LESSONS – CHILDREN & ADULTS

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| ACOUSTIC GUITAR – BEGINNERS Come along and see how enjoyable it can be to learn to play the guitar. Bring your own guitar. Your tutor has 20+ years live and recording experience and is ARIA-nominated. | Monday 22 October – 10 Dec OR Friday 26 October – 14 Dec Ring Centre for session times | \$95.00 or \$90.00 Con 8 Sessions |
| KEYBOARD – BEGINNERS Discover how enjoyable it is to learn to play the keyboard. Bring your own keyboard. Your tutor has 20+ years live and recording experience and is ARIA-nominated. | Monday 22 October – 10 Dec OR Friday 26 October – 14 Dec Ring Centre for session times | \$95.00 or \$90.00 Con 8 Sessions |

KID'S AFTER SCHOOL ACTIVITIES (AGES 8-14 YEARS)

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| KID'S ART Children will have fun whilst developing their skills in drawing and painting in an engaging and creative environment. Everything is supplied. | Tuesday 23 October – 18 December 4:15 – 6:15pm (no class 6/11) | \$80.00 or \$75.00 Con 8 Sessions |
| LITTLE MASTERCHEFS Designed for children to learn a lifelong skill of how to plan and cook healthy meals. Students help to select the menus. Everything is supplied, including an apron and hat. Made possible by the support of Lendlease. | Wednesday 24 October – 12 December 4:00 – 6:00pm | \$25.00 8 Sessions |

ACCREDITED TRAINING

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| FOOD HANDLERS – FOLLOW BASIC FOOD SAFETY PRACTICES (HLTFSE001) Designed for those involved in food preparation and provides basic hygiene principles for all food handlers. Any service or business that serves food, even snacks, must ensure that members of their staff hold this certificate. Valid 3 years. | Saturday 27 October OR 1 December 10:00am – 1:00pm | \$65.00 or \$60.00 Con 1 Session |
| FOOD SAFETY SUPERVISOR (HLTFSE005 & HLTFSE007) Must be completing Food Handlers on the same day. Every food supply business must have a Food Safety Supervisor. Provides the skills required to prevent, recognise and address food handling hazards as well as supervise other people handling food to ensure that food handling is carried out correctly and safely. Manual is given on the day. Two post-course assessments must be completed. Certificate is valid for 3 years. | Saturday 27 October OR 1 December 1:30 – 4:30pm | \$90.00 or \$85.00 Con 1 Session |
| PERFORM CPR (HLTAID001) Provides the skills to recognise and manage a casualty who is unconscious and not breathing. CPR is a lifesaving technique. The theory component must be completed online beforehand. This information is emailed when payment is made. Certificate is valid for one year. | Saturday 20 October OR 17 November OR 8 December 9:00am – 12noon | \$65.00 or \$60.00 Con 1 Session |
| PROVIDE FIRST AID (HLTAID003) Designed to develop skills and knowledge to administer first aid in an emergency. The theory component must be completed online beforehand. This information is emailed when payment is made. On the day learn the practical and be tested on both. Includes CPR (HLTAID001), which is required to be updated annually. Certificate is valid for 3 years. | Saturday 20 October OR 17 November OR 8 December 9:00am – 4:30pm | \$115.00 or \$110.00 Con 1 Session |
| PROVIDE AN EMERGENCY FIRST AID RESPONSE IN AN EDUCATION & CARE SETTING (HLTAID004) Designed for those working in an education and care setting to develop skills and knowledge to administer first aid. The theory component of the course must be completed online beforehand. This information is emailed when payment is made. On the day learn the practical and then be tested on both. Meets the First Aid, Asthma and Anaphylaxis requirements as required by the Australian Children's Education and Care Quality Authority (ACEQA). Includes CPR (HLTAID001), which is required to be updated annually. Certificate is valid for 3 years. | Saturday 20 October OR 17 November OR 8 December 9:00am – 4:30pm | \$165.00 or \$160.00 Con 1 Session |

LANGUAGES

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| GREEK FOR BEGINNERS – ADULTS YASOU! Come along and learn the basics of Greek. Discover the alphabet as well as common phrases and useful daily expressions. Bring an exercise book and pen. | Monday 22 October – 10 December 7:00 – 8:00pm | \$50.00 or \$45.00 Con 8 Sessions |
| VIETNAMESE FOR TRAVELLERS – NEW COURSE Learn the language and enjoy your holiday. This course will help you break through the language barrier, get to know the local people, the culture and the 'street language' that locals use every day. Covers daily activities such as buying at the market, getting a motorcycle, buying food at a food stall, asking for locations and doing a bargain with confidence. | Wednesday 24 October – 12 December 7:00 – 8:00pm | \$50.00 or \$45.00 Con 8 Sessions |

FLORISTRY

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| FLORAL CHRISTMAS CENTREPIECE Create an extravagant table centrepiece using fresh flowers for your Christmas table. Everything included. | Saturday 15 December 10:00am – 12noon | \$50 or \$45 Con 1 Session |
| CHRISTMAS WREATH Create a festive welcome at your door, or could be used as a centrepiece for your Christmas table. Everything is included. | Saturday 15 December 1:00 – 3:00pm | \$50 or \$45 Con 1 Session |

MEDITATION – NEW COURSE

Need some ME time? Learn to meditate in this fun and soothing class with the focus being on relaxation.

Tuesday 23 October – 18 Dec
7:00 – 8:00pm
(no class 6/11)

\$50.00 or
\$45.00 Con
8 Sessions

Free trial class: Sunday 7 October 11:00am – 12noon. Please call the Centre to enrol - bookings are essential.

FENG SHUI – FACILITATED BY KYLIE EGAN OF APPLEBLOSSOM FENG SHUI (CERT IV IN FENG SHUI) – INCLUDES HANDOUTS

DECLUTTERING

This workshop teaches you the benefits of decluttering. Learn why we clutter and how it affects our everyday health as well as other aspects in your life. You will be shown decluttering techniques and the benefits to your family.

Monday 22 October
10:00 – 11:30am OR
6:30 – 8:00pm

\$20.00 or
\$15.00 Con
1 Session

HOW TO ATTRACT ABUNDANCE TO YOUR FRONT DOOR

This workshop teaches you how to become more aware of your surrounding environment and living space. Discover how to harness positive energy whilst neutralising the negative. Learn how abundance in your health, career, money and relationships can be achieved.

Monday 12 November
10:00 – 11:30am OR
6:30 – 8:00pm

\$20.00 or
\$15.00 Con
1 Session

HOW TO GET A BETTER NIGHT'S SLEEP

If you or someone you know has trouble sleeping then this workshop is for you. According to Feng Shui, there are many ways to improve your surrounding environment and living space to promote a more comfortable night's sleep.

Monday 19 November
10:00 – 11:30am OR
6:30 – 8:00pm

\$20.00 or
\$15.00 Con
1 Session

IN THE KITCHEN

INTRO TO PASTRY & BAKING – see INDUSTRY PATHWAYS

CUPCAKE DECORATING – BEGINNERS

Learn to decorate cupcakes with fondant icing, chocolate ganache and buttercream. Learn piping techniques and use your own creative flair. You will take home 4-6 decorated cupcakes to enjoy with your family. See picture and requirements.

Thursday
1 November
10:00am – 12:30pm

\$40.00 or
\$35.00 Con
1 Session

TWO-TIER SEMI-NAKED DRIZZLE CAKE – BEGINNERS – NEW COURSE

This is 2018's hottest trending cake. Firstly create two plain sponge cakes, then learn how to construct the cake and then ice it using different methods to create a drizzle. See picture and requirements.

Thursday
8 – 29 November
10:00am – 12:30pm

\$100.00 or
\$95.00 Con
4 Sessions

CHRISTMAS MACAROONS

Discover how to make these popular delicious French sweet treats in Christmas colours. Great idea as gifts or as a Christmas treat. Everything you need is supplied. Bring a container to take home your treats.

Wednesday
12 December
12noon – 3:00pm

\$42.00 or
\$37.00 Con
1 Session

CHRISTMAS COOKIES – NEW COURSE

Discover how to turn cookie dough into delightful Christmas-themed cookies including Christmas trees, bells, Santas, stockings, candy canes and reindeers. Take home 10-15 cookies. See requirements.

Thursday
13 December
10:00am – 12:30pm

\$50.00 or
\$45.00 Con
1 Session

CHRISTMAS CAKE – NEW COURSE

Learn the essentials of making a beautiful-tasting Christmas cake and discover the techniques of icing a cake using fondant icing and other simple decorating ideas to personalise your cake. See picture and requirements.

Wednesday 19 December &
Thursday 20 December
10:00am – 1:00pm

\$110.00 or
\$105.00 Con
2 Sessions

ARTS, CRAFTS & HOBBIES

SOY CANDLE MAKING

Learn to make your very own soy candles, which are 100% natural and better for your home and the environment.

Watch a demonstration and learn about the various techniques, equipment you will need and all the benefits of using soy wax. Students will then make and take home a beautiful Hayman Glass soy candle, large mosaic glass soy candle, heart shaped soy travel tin, two packets of soy melts and a box of tea-lights (retail value approx. \$140.00). Includes all materials, a full instruction booklet, wick size chart and a colour-mixing chart. See requirements.

Sunday
11 November
10:00am – 1:30pm

\$110.00 or
\$105.00 Con
1 Session

SOAP MAKING – BEGINNERS (COLD PROCESS METHOD)

Learn to make cold process soap using natural vegetable oils. Discover how to make your very own soap with the right balance of creaminess and bubbles. Choose your own colour and fragrance and make 1kg of soap (10-12 bars) under expert supervision. Additionally, you will learn the basic theory of cold process soap making, safety aspects, using fragrance, colouring your soap, packaging as well as curing. You will also receive a wooden log mould valued at \$32.50. Includes all materials and a full instruction booklet. See requirements.

Sunday
25 November
10:00am – 1:00pm

\$100.00 or
\$95.00 Con
1 Session

INTRO TO SOAP MAKING (MELT & POUR METHOD)

Melt & Pour Soap is a great introduction to the world of soap making and is the easiest method of soap making. Learn how to make fun, colourful fragrant bars that can be used the next day. Make a range of soap bars which have botanicals & exfoliants and also use a variety of colours including clays & micas. Also make and take home 10 bars/guest soaps including some moisturising goat's milk bars. Included in your kit is a silicone mould/additional guest soap moulds, remaining soap base, colour mixing chart and full instruction booklet. See requirements.

Sunday
28 October
10:00am – 1:00pm

\$108.00 or
\$103.00 Con
1 Session

BATH, SOAK & SCRUB

Learn to make natural bath products. Take home approx. 5 bath bombs, 4 herbal bath tea bags and a 250ml jar of coconut pink salt scrub. Includes all materials and a full instruction booklet. See requirements.

Sunday
18 November
10:00am – 1:30pm

\$90.00 or
\$85.00 Con
1 Session

SERIOUS PHOTOGRAPHY

Discover photographic and digital terminology and learn landscape, portraiture, sport and other styles of photography. Learn to take the camera off AUTO and see what you and your camera are really capable of.

NOTE: you will need a DSLR or interchangeable lens camera to get the most out of this course

Saturday
10 November – 15 December
1:00 – 4:00pm

\$150.00 or
\$145.00 Con
6 Sessions

MOSAICS FOR BEGINNERS – PATCHWORK MIRROR

Using some great coloured tiles, stones and glass, make designs around a mirror. Everything is supplied. Your tutor helped design and make the 'Welcome to Melton South' mosaic sign. See photo below.

Thursday
1 – 15 November
6:30 – 8:30pm

\$60.00 or
\$55.00 Con
3 Sessions

UPCYCLE TEAPOT WINDCHIME – NEW COURSE

Using old teapots, cups, silver spoons, forks, ladles and beads you will make a teapot wind chime. Your wind chime will add a whimsical touch to your garden & you will love the gentle sounds it creates. All is supplied. See photo below.

Thursday
29 November
6:30 – 9:00pm

\$45.00 or
\$40.00 Con
1 Session

SPIRITUAL CARDS

TAROT CARD READING – BEGINNERS

Explore the fascinating world of tarot. Learn how to read the cards with ease and confidence and develop your intuition. No experience necessary. BYO tarot cards (Rider-Waite cards preferred which can be purchased from the Centre).

Wednesday
24 October – 12 December
7:00 – 9:00pm

\$90.00 or
\$85.00 Con
8 Sessions

TAROT CARD READING – INTERMEDIATE – NEW COURSE

For those that have completed the Beginners course or who have had some experience with reading and want to continue their skills. BYO tarot cards (Rider-Waite cards preferred which can be purchased from the Centre).

Friday
26 October – 14 December
7:00 – 9:00pm

\$90.00 or
\$85.00 Con
8 Sessions

ANGEL CARDS – BEGINNERS – NEW COURSE

Connect to the angels, develop your intuition and learn to read oracle cards in this hands-on course. BYO angel or oracle cards (any card deck can be brought along – bringing several decks if you have them is also encouraged).

Thursday
25 October – 13 December
7:00 – 9:00pm

\$90.00 or
\$85.00 Con
8 Sessions



KNITTING FOR BEGINNERS

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| Have you ever wanted to learn how to knit? Facilitated by KOGO. The teacher will give each participant a starter kit, which contains needles and wool, and will guide you through the basics. On completion of the sessions, it is hopeful that a knitting group will be formed, which will meet weekly. Please call the Centre to enrol - bookings are essential. | Monday 5 & 12 November 10:00am – 12:00pm | FREE 2 Sessions |
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BEAUTY WORKSHOPS – TOP TO TOE

INTRO TO BEAUTY – SEE INDUSTRY PATHWAYS

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| INDIAN HEAD MASSAGE Learn this age-old art of massaging to achieve a total state of relaxation and calmness. Discover these simple and effective techniques. Covers scalp, shoulders and neck. Offered in the Intro to Beauty Course. | Tuesday 13 November 10:00am – 12noon | \$20.00 or \$15.00 Con 1 Session |
| PROFESSIONAL MAKEUP MADE EASY Covers the three steps to makeup. Learn how to face frame, contour/strobe, lips, as well as natural, classic and smokey eyes. Includes full makeup usage, instructions & Certificate of Participation. Offered in Intro to Beauty Course. | Tuesday 13 November 12:30 – 3:00pm | \$40.00 or \$35.00 Con 1 Session |
| BODY WAXING Using strip and hot wax. Learn before/after care and hygiene. Covers underarms, legs, bikini, lips, chin, arms & brows. Included is a wax heater, kit, instructions and a Certificate of Participation. Offered in the Intro to Beauty Course. | Tuesday 20 November 10:00am – 2:30pm | \$115.00 or \$110.00 Con 1 Session |
| LASH LIFT & TINT PLUS BROWS Learn to lift and tint lashes as well as shape eyebrows. Includes instructions, Lash Lift and Tint, scissors, mirror, brow shaper and cleanser. Also includes a Certificate of Participation. Offered in the Intro to Beauty Course. | Tuesday 27 November 10:00am – 1:00pm | \$95.00 or \$90.00 Con 1 Session |
| FRENCH MANICURE & PEDICURE Save money by learning how to do your own. Learn to do a French 'Mani & Pedi' the easy and effective way. Includes a kit containing products as well as a Certificate of Participation. Offered in the Intro to Beauty Course. | Tuesday 27 November 1:30 – 4:30pm | \$60.00 or \$55.00 Con 1 Session |
| SHELLAC NAILS Learn how to prepare a dry manicure and then shellac application. Covers shaping, removal, nail repairs & home care advice. Included are a 36watt lamp, kit, instructions and Certificate of Participation. Offered in Intro to Beauty Course. | Tuesday 4 December 10:00am – 3:00pm | \$150.00 or \$145.00 Con 1 Session |
| EASY ACRYLIC NAILS Learn all about the traditional and Hi-Gloss No File Acrylics. Covers tip application, repairs, removal, refills and nail art. Includes a kit, instructions as well as a Certificate of Participation. | Saturday 1 & 8 December 10:00am – 3:00pm | \$150.00 or \$145.00 Con 2 Sessions |
| DELUXE FACIALS Learn how to cleanse, tone, scrub and then apply an eye and face mask. Then finish off with a moisturising and relaxing massage. Includes a kit, instructions and a Certificate of Participation. | Saturday 10 November 9:30am – 12:30pm | \$65.00 or \$60.00 Con 1 Session |

SELF HELP & SOCIAL GROUPS – HELD HERE AT THE MELTON SOUTH COMMUNITY CENTRE

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| FREE – POPUP SERVICES HUB (NEXT TO THE FOOD PARCELS) Services vary each week for support & information on Housing, Playgroups, Vision, Hearing, Drugs & Alcohol and more. | Fridays (school terms) 10:00 – 11:30am |
| FOOD PARCELS – gold coin donation appreciated Must have a concession card and be a resident of Melton. ID required. Parcels are supplied by Northpoint Centre. | Fridays 10:00am – 12noon |
| FREE – MELTON SOUTH COMMUNITY SINGERS If you enjoy singing then come along and join the fun. Includes performances. | Thursdays 10:00 – 11:30am Contact: Sue 0400 082 413 for details |
| FREE – WOMEN'S HEALTH & WELLBEING SUPPORT GROUP Facilitated by a caring professional in a welcoming and relaxed environment. Come along for a chat and cuppa. | Mondays 1:00 – 2:30pm Contact: Val 0418 667 150 for details |
| FREE – HOMEWORK CLUB (NEW) A free after school homework club for primary school children facilitated by Kruch. Bring along your books and pencils. | Monday 8 October – 17 December 4:00 – 5:30pm Contact: 0422 404 748 |
| NEIGHBOURHOOD GROUP A fun group of ladies offering friendship, crafts, games, cards and guest speakers. | Wednesdays 1:00 – 3:00pm Contact: Centre 9747 8576 for details |
| AL-ANON FAMILY GROUPS Confidential meetings offering support for families and friends of problem drinkers. | Fridays 7:00 – 8:30pm Contact: 1300 252 666 for details |
| FREE – HANDS OF FRIENDSHIP A friendly group to work on your own craft projects. | Tuesdays (1st, 3rd & 5th of the month) 10:00am – 12noon Contact: Centre 9747 8576 for details |
| FREE – LITTLE LIBRARY A book exchange where you can take a book, return a book or bring a book. Children's books are available. | |
| FREE – SUPPORTED PLAYGROUP – CITY OF MELTON Facilitated by an Early Childhood professional, play with your child/children and meet other families. Learn a range of parenting essentials through the evidence-based 'Smalltalk' program. | Wednesdays 10:00am – 12noon (school terms) Eligibility criteria applies Contact: 9747 7136 for details |
| KOORIE KIDS PLAYGROUP Come along to VACCA's Koorie Kids Playgroup in a culturally safe, fun and empowering environment for families with children aged 5 years and under. | Mondays 12:15 – 2:15pm (school terms) Contact: VACCA 9287 8800 for details |
| FREE – SUNRISE WOMEN'S GROUP A social support group for women living with a disability and/or mental health conditions. | Fridays Fortnightly 10:00am – 1:30pm Contact: Sally 9689 9588 for details |
| FREE – COMPUTER USE FOR JOB SEARCH One-hour sessions available to search the internet for job-related sites or to create or update resumes. Bookings essential. | Fridays Fortnightly 10:00am – 3:00pm Contact: Centre 9747 8576 for details |



ROOMS AVAILABLE FOR HIRE

We have excellent training rooms at the centre that can be hired at reasonable rates. Call the centre on 9747 8576 for more details.

HOW TO ENROL – BOOKINGS ESSENTIAL

FEES: Payment is required strictly one week before the class commences.
**ACFE funded courses – course cost includes fees, manuals, class materials & amenities.

REFUNDS: Will be given if the class is cancelled or 5 days' notice is given to the centre.

